

SPHRC KUNG YIK SHE SECONDARY SCHOOL
Application for Secondary 1 Discretionary Places (For admission in September 2023)
Application Reminders

1. Obtaining the Application Form

Period	28 – 11 – 2022 (Monday) to 17 – 1 – 2023 (Tuesday)	
Office Hours	Mondays to Fridays	09:00 a.m. to 05:00 p.m.
	Saturdays	09:00 a.m. to 12:30 p.m.
	School is closed on Sundays and public holidays.	
Documents	<ol style="list-style-type: none"> 1. Application form of our school 2. Application Reminders 	
Ways of obtaining the Application Form	<ol style="list-style-type: none"> 1. Please visit our school office or 2. Download it from our website (http://www.sphrc.edu.hk) 	

2. Submission of the Completed Form

Submission Dates	3 – 1 – 2023 (Tuesday) to 17 – 1 – 2023 (Tuesday) Within Office hours	
Documents Required	<ol style="list-style-type: none"> 1. Application form of Education Bureau 2. Application form of our school 3. Photocopies of Primary 5 and 6 school reports/ results 4. Photocopies of certificates of achievements or related documents (maximum 5 copies) 	
Notes	There is no need to submit any recommendation letter from the primary school	
Number of S1 Discretionary Places	40	

3. Admission Criteria

EDB's rank order list	40%
Interview	30%
Conduct	20%
Extra-curricular Activities and Prizes Awarded	10%

4. Interview Arrangements

Notification of interview details	Applicants will be notified of the interview details via email on 21 st February 2023 (Tuesday).
Interview Date	4 – 3 – 2023 (Saturday)
Format of the Interview	1. Answering questions in Cantonese and English 2. Reading aloud in Cantonese and English
Venue	If the applicants are in Hong Kong, the admission interview will be conducted in our school.
	If the applicants are not in Hong Kong, the admission interview will be conducted online via Zoom. The Zoom connection test will be conducted on 25 th February 2023 (Saturday). If applicants give false information about their location, they will be disqualified.
Adverse weather arrangements	In the event that the EDB announces that all schools are to be closed on the date of the interview due to adverse weather conditions, the interview will be postponed to 11 th March 2023 (Saturday) with the time and other arrangements remaining unchanged. For further details, please visit the school website.
Special arrangements due to Covid-19	1. If the EDB announces the suspension of face-to-face classes on or before 23 rd February 2023 (Thursday), the admission interview will be conducted online via Zoom. The Zoom connection test will be conducted on 25 th February 2023 (Saturday). 2. As changes to the arrangements may be made to safeguard the health and safety of our applicants, applicants are advised to check the most up-to-date interview arrangements on the school website regularly.

5. Guidelines for online admission interviews:

- I. Candidates should click the provided Zoom link at the assigned schedule to enter the interview room. Please wait patiently for your turn.
- II. Candidates should ensure that the internet connection is stable, and their devices' audio and video functions are working. If they lose internet connection or encounter technical issues during the interview, they should try to reconnect to Zoom at once.
- III. All candidates must attend the online interview alone. To ensure this, interviewers may do a room check through the web cameras and request the candidates to adjust the position of their cameras.
- IV. During the Zoom interview, candidates should:
 - A. turn on both web camera and microphone.
 - B. turn off virtual image background.
 - C. not communicate or attempt to communicate with anyone except with the interviewers. Candidates who violate the rules will be disqualified.
 - D. not photograph, screen-capture, record or tape the Zoom interview to protect the privacy of both candidates and teachers.

6. Results of Application

Parents of all successful applicants will be notified by letter and phone on 31st March 2023 (Friday).